

United Airlines, Inc. ("United")
Group Accounting
1-800-426-1122
groupaccounting@united.com

Group Travel Agreement Terms and Conditions

Attention: BOB WOOD X1344978
PO BOX 61
GRAND HAVEN, MI 49417

Confirmation Number: **OQ16J9**

Group Name: OAKRIDGE SALMA

Deposit Due Date: Tuesday, 08 November, 2016

Names Due/Must Ticket By: Friday, 27 January, 2017

Deposit Per Person: 50.00USD

Deposit Total (35): 1750.00USD

Last Day to Cancel/Reduce Without Charge: Saturday, 03 December, 2016

Utilization

Requirement: 90 percent held on Saturday, 03 December, 2016

Non-Utilization Charge Per Person: 50.00USD

Terms and Conditions for Group Travel

1. Call in credit card information by the "deposit due date" to avoid cancellation.
2. Any payment greater than \$10,000USD made to United in U.S. territory for the purchase of air transportation in a cash transaction is reportable to the U.S. Internal Revenue Service (IRS) and purchaser must provide certain required information to United to complete IRS Form 8300. A cash transaction includes, but may not be limited to, any payment totaling more than \$10,000USD made through any combination of U.S. and/or foreign currency, a cashier's check, a bank draft (not including personal or business checks), a money order and/or a traveler's check in amounts of \$10,000 or less.
3. Electronic deposits will be issued a receipt
4. Deposits will be refunded for seat cancellations made prior to the "last day to cancel/reduce" without charge
5. Deposits will be retained to cover the "non-utilization charge per person"
6. If your group reduces below United's minimum group passenger requirement of 10, this fare offer will no longer apply
7. Reducing your group to 10 will result in a 100% "utilization requirement" of 10
8. Government imposed ticket taxes, fees, surcharges, levies and the like are estimated and subject to change; those in effect at the time of ticketing will be applicable
9. United imposed fees and surcharges, which may be filed in the YQ and/or YR ticketing field, are guaranteed at the time of booking
10. United reserves the right to change equipment or schedules without notice
11. United will not be liable for delays or cancellations due to weather or any other cause beyond United's control
12. Electronic tickets will be issued when payment in full has been received
13. Contact the Group Department at least 30 days prior to departure to finalize ticketing
14. All transportation is subject to United's Contract of Carriage and applicable tariffs
15. Seat assignments for groups may be assigned at the time the deposit is collected. If ticketing in lieu of deposit, seats may be assigned at the time of ticketing. Seat assignments are subject to availability, but are not guaranteed. Any unassigned group seats will be assigned at the Airport during check-in.
16. United also offers Economy Plus seating. If you would like information on United's Economy Plus seating, please contact the United Group Desk for reservation policies and pricing. Group Passengers with applicable Mileage Plus status, may secure complimentary Economy Plus seating.

By making a reservation or accepting transportation on United, you agree to all the terms and conditions of Contract of Carriage, viewable at www.United.com or upon request at any airport serviced by United.

OQ16J9

Day	Date	Flight/ Class	Depart	HK	Time	Arrive	Time	Equipment
Fri	03MAR17	UA 5973	TCHICAGO, ILLINOIS	18	6:53AM	BIRMINGHAM, ALABAMA	8:52AM	CRJ
Mon	06MAR17	UA 3830	TBIRMINGHAM, ALABAMA	18	5:55PM	CHICAGO, ILLINOIS	8:05PM	ExpressJet

Flt 3830 operated by ExpressJet Airlines Inc. dba United Express

United base fare: \$218.00

United fees and surcharges: \$.00

Estimated Government imposed ticket taxes, fees and surcharges: \$44.55

Estimated total ticket price: \$262.55

OQ1B6D

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United base fare: \$218.00

United fees and surcharges: \$.00

Estimated Government imposed ticket taxes, fees and surcharges: \$44.55

Estimated total ticket price: \$262.55

Current government imposed international taxes, federal excise tax, passenger facility charges, surcharges, or fees are not guaranteed and are subject to change; those in effect at the time of ticketing will be applicable. Contact United Group Desk department when you are ready to ticket. Group fares are non-refundable once ticketed. If the ticketed flight reservation is canceled prior to the ticketed departure time, the ticket will be valid for transportation for one year from the date of issuance of the original ticket and will be subject to any and all applicable change fees. If the passenger fails to travel and the ticketed flight reservation is not canceled prior to the ticketed departure time, the ticket will have no value after the ticketed departure time. Changes to the current itinerary must be made by the date of departure or the remaining ticket will have NO VALUE.

REVIEW CAREFULLY AS RECEIPT OF YOUR DEPOSIT OR FULL PAYMENT FOR ETICKETS REPRESENTS ACCEPTANCE OF THE ABOVE TERMS AND CONDITIONS

Thank You for Choosing United

